Aryabhatta College

Minutes of IQAC meeting held on 19th October, 2016 at 11:30 a.m. in the Principal room

Convener IQAC discussed the procedure for organizing meeting of all IQAC members with the Principal alongwith the necessary preparations for the same and initiation of requisite steps for NAAC of the college. Following decisions were taken:

- a) All the faculty members would be advised to submit their personal achievements and other information required to be mentioned in various criteria of NAAC application.
- b) All the Departmental activities in the nature of seminar/workshops/industrial visit/any other activity of similar nature would be reported to the college in form of brief report which will be uploaded at the college website.
- c) List of all kind of informations required to be mentioned for assessment under NAAC would be notified to all concerned.
- d) The financial bills of any event would be cleared subsequent to submission of report of the event.
- e) Necessary steps would be undertaken to strengthen placement/internship cell of the college.

Meeting ended with vote thanks to the Chair.

Dr. J.K.Singh (Convener, IQAC) Prof. Manoj Sinha (Principal)